

GUIDELINES FOR ABSTRACT PREPARATION AND SUBMISSION

General Information

Only trainees or faculty members within 1 year of completion of their training are invited to submit an abstract. There is no processing fee for abstract submission. The presenter of each selected abstract will receive free conference registration and are eligible to receive a \$500.00 prize.

Submission of an abstract constitutes a commitment by the author(s) to present if accepted. Failure to present the accepted work could jeopardize future acceptance of abstracts by the CSE. *We recommend that authors await notice of outcome (to be sent March 31st, 2020) before registering as successful abstracts will win a free registration.*

Eligibility

Abstracts are not eligible if the abstract has been presented at the 2019 CCS, ASE, and EACVI Scientific Sessions. Any human experimentation must conform with the principles of the Declaration of Helsinki of the World Medical Association.

Abstract Submission Details & Deadlines

Abstract submission opens February 18, 2020 with a deadline of March 17, 2020. Abstracts must be submitted in their final form by this deadline to be considered for presentation. Authors should submit their abstract by sending a PDF file to submission.csecho@gmail.com. Notifications of acceptance status will be sent on March 31st, 2020.

Abstract Preparation Guidelines

Authors must follow all instructions for completing their submission. Submitted abstracts are peer-reviewed by a panel committee. Abstract grading is blinded and selections for presentation are based solely on scientific merit.

Author Name(s)

There is no limit to the number of abstracts an author may submit. If an abstract is accepted, the presenter must be one of the co-authors listed.

Format

Abstracts of original work – Content should be structured into the following four (4) sections:

- Background:
- Methods:
- Results:
- Conclusion:

Clinical cases – Content should be structured into the following three (3) sections:

- Clinical Presentation:
- Imaging Findings:
- Summary/Discussion Points:

Character limit – Abstracts are limited to 350 words and one figure or table.

Presentation

All abstracts will be presented as posters and presenters are required to stand in front of their poster at specific times of the conference. The presenters will be allotted 5 minutes total. Presenters are required to make disclosure of any financial interest/arrangement or affiliation with any organization(s) that could be perceived as a real or apparent conflict of interest in the context of their presentation subject matter.

New for 2020:* If presenters feel that it will add to their presentation, up to 2 video clips (maximum of 10 seconds each) may be submitted in addition to the poster for judging purposes. The video clips will correspond to a poster image and will **only be shown during judging. The video must be sent to submission.csecho@gmail.com at least 2 days before presentation and will be played on a central tablet/laptop. The time allotment will remain 5 minutes total.